2021-2022 TTC Catalog

Paralegal Degree

Associate in Applied Science in Paralegal

63 Credit Hours

The Paralegal associate degree program prepares students to work under the direct supervision of an attorney to prepare legal documents, recommend solutions for procedural problems, and create and implement detailed office procedures for the efficient handling of specialized fields of law. It is also an excellent first step for students whose ultimate goal is law school, especially for those who want to work in the field first. TTC also offers a certificate program for students who already have some college credit.

This program is approved by the American Bar Association (ABA) and is an institutional member of the American Association for Paralegal Education (AAFPE).

Accreditation

American Bar Association
Standing Committee on Paralegals
321 N. Clark St.
Chicago, IL 60654

General Education Core Requirements

ENG 101 English Composition I 3
IDS 109 First Year Experience Seminar 3
MAT 109 College Algebra with Modeling 3
or
MAT 110 College Algebra 3
or
MAT 120 Probability and Statistics 3
or
MAT 155 Contemporary Mathematics 3

REQ HUM	Select from Humanities	3
REQ SSC	Select from Behavioral/Social Sciences	3

Total: 15

Major Requirements

BUS 121 Business Law I 3
LEG 244 Special Projects for Paralegals 3
or

CRJ 101 Introduction to Criminal Justice 3
CRJ 115 Criminal Law I 3
or
LEG 234 Title Examination Procedures I 3
ENG 102 English Composition II 3
LEG 120 Torts 3
LEG 132 Legal Bibliography 3
LEG 135 Introduction to Law and Ethics 3
LEG 201 Civil Litigation I 3
LEG 213 Family Law 3
LEG 214 Property Law 3
LEG 230 Legal Writing 3
LEG 232 Law Office Management 3
LEG 233 Wills, Trusts and Probate 3
LEG 240 Claims Investigation 3
LEG 242 Law Practice Workshop 3
SPC 205 Public Speaking 3
or
SPC 209 Interpersonal Communication 3

Total: 48

Program Goals

1. Provide a well-rounded program of education for students who wish to seek employment as paralegals in a variety of settings.
2. Provide students with the knowledge, skills and understanding of legal ethics necessary to work under the supervision of attorneys to assist in the delivery of legal services.

Program Objectives

1. Prepare students to apply principles of legal ethics
2. Prepare students to draft legal documents
3. Prepare students to perform legal research
4. Prepare students to enter legal profession as entry level paralegals

UNAUTHORIZED PRACTICE OF LAW (UPL) STATEMENT

S.C. Code Ann. § 40-5-310

Paralegals work under the supervision of a licensed attorney and are not authorized to practice law in South Carolina.

Students transferring credits into the Paralegal programs may transfer only four courses from ABA-approved Paralegal programs for LEG-prefix course credit.

Admission Requirements

Admission into this program requires proof of high school graduation (or GED) and qualifying placement levels.